

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, July 24, 2007

The Brookings County Board of County Commissioners met in regular session on Tuesday, July 24, 2007 with the following members present: Don Larson, Mary Negstad, Deanna Santema, Dennis Falken, and Emil Klavetter.

CALL TO ORDER

Chairperson Klavetter called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Klavetter declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the July 24, 2007 Commission Meeting, and the minutes from the July 10, 2007 Commission Meeting.

Travel/Education: Jim Hagedorn to attend the US Census Bureau Planning meeting on July 17, 2007; Laurie Tangen to attend Leadership Plenty, University Week for Women, Achievement Days in Flandreau July 16-19, 2007, Healthy Grilling Program in Lake Poinsett on July 18, 2007, Infant/Toddler Conference in Pierre on July 21, 2007 and the SD State Fair in Huron August 28 - September 3, 2007; Stephanie Vogel and Kristin Trana to attend BAHRA training on July 18, 2007; Kristin Trana to attend the Swiftel Technology Exchange meeting on July 24, 2007; Joyce Dragseth and Chris Lilla to attend the SDAAO meeting in Sioux Falls on July 19, 2007.

ROUTINE BUSINESS

Motion by Falken, seconded by Larson, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye," Klavetter "Aye." Motion Carried.

A&B BUSINESS,REPAIR & MAINT. \$620.16; ADVANCE AUTO PARTS,SUPPLIES & MATERIALS \$11.76; ALLIED OIL & SUPPLY,SUPPLIES & MATERIALS \$310.56; ALLTEL,UTILITIES/COURTHOUSE \$238.24; ANDERSON OIL,FUEL/GASOLINE \$1346.20; ARLINGTON FARMERS EL. CO.,TELEPHONE \$63.00; AT&T,UTILITIES \$163.90; BANNER ASSOCIATES,PROFESSIONAL SERV. & FEES \$1375.00; BOB BARKER COMPANY,SUPPLIES & MATERIALS \$24.45; BOWES CONSTRUCTION,SUPPLIES & MATERIALS \$254044.82; BROADACRE INC., RENT \$450.00; BRKGS. CITY UTILITIES,TELEPHONE \$447.67; BRKGS CO TREASURER, SUPPLIES & MATERIALS \$50.00; BRKGS DAILY REGISTER,PUBLISHING \$1347.25; BROOKINGS ENGRAVING,SUPPLIES & MATERIALS \$4.00; BROOKINGS EQUIPMENT INC,SUPPLIES & MATERIALS \$5.87; BROOKINGS HOSPITAL,MEDICAL SERVICE/LIENABLE \$3266.77; BROOKINGS POLICE DEPT.,SUPPLIES & MATERIALS \$495.00; BROOKINGS PUBLIC LIBRARY,OTHERS (BRKGS. LIBRARY) \$6250.00; BRUGGER, SUSAN,ADULT DEFENSE \$1402.47; C&W REPAIR,REPAIRS AND MAINTENANCE \$118.68; CENTRAL BUSINESS SUPPLY,SUPPLIES & MATERIALS \$1604.93; COOK'S RECYCLING,TELEPHONE \$452.54; COURTESY PLUMBING,SUPPLIES & MATERIALS \$406.00; CBC

INNOVIS, TELEPHONE \$12.00; DAKOTA FLUID POWER INC, REPAIRS & MAINT. \$1332.76; DARINS AUTO BODY & GLASS, REPAIRS AND MAINTENANCE \$250.00; DELL MARKETING LP, SUPPLIES \$98.10; DEN-WIL INC, RENTAL/COMM. HEALTH \$835.00; ECOLAB PEST ELIMINATION, REPAIRS AND MAINTENANCE \$58.00; EGGEBRAATEN, THEODORE V., FUEL/GASOLINE \$25.77; EIDSNESS FUNERAL HOME, FUNERALS \$2300.00; ELITE BUSINESS SYSTEM INC, REPAIRS AND MAINTENANCE \$68.00; EVERIST, L.G. INC, SUPPLIES & MATERIALS \$6689.65; FARMER'S IMP & IRRIG, SUPPLIES & MATERIALS \$4.62; FIRST BANK & TRUST, SUPPLIES & MATERIALS \$352.12; FOERSTER WHOLESALE SUPPLY, SUPPLIES & MATERIALS \$525.10; GIEGLING, MIKE, FUEL/GASOLINE \$91.90; GLAXO-SMITH-KLINE, PERSONAL SERVICES \$518.20; GRAHAM TIRE OF SF NORTH, SUPPLIES & MATERIALS \$1159.90; GRANBOIS, CONNIE, CITIZEN CORP. \$144.00; GRANBOIS, DARRELL, CITIZEN CORP. \$144.00; HAMILTON, STACEY, COURT CASE EXPENSE \$45.00; HAROLD'S PHOTO CENTERS, SUPPLIES & MATERIALS \$3.95; HARTSEL, PATRICIA J., TRANSCRIPTS (NON) \$72.20; HAUFFE, KONARD DDS, PC, MEDICAL SERVICE/LIENABLE \$63.01; HENDRICKS PIONEER, PUBLISHING \$15.74; HUGHES CO SHERIFF, COURT CASE EXPENSE \$11.30; HY-VEE FOOD STORE, PRISONER RATION \$13367.80; IBM CORPORATION, DATA PROCESSING/SOFTWARE \$474.32; INSTY-PRINTS, SUPPLIES & MATERIALS \$57.20; INTEGRATED BUSINESS SOL, SUPPLIES & MATERIALS \$1380.00; INTER-LAKES COMM. ACTION, COMMUNITY WORKER \$750.00; JOHNSON CONTROLS, REPAIRS AND MAINTENANCE \$12965.12; KIDWILER, MARY, TRAVEL & CONFERENCE \$9.25; KING CORPORATION, THE, REPAIRS AND MAINTENANCE \$75.00; KIRKVOLD OIL COMPANY, REPAIRS & MAINT. \$180.00; KLEINJAN, DARREL, TRAVEL & CONFERENCE \$14.06; KNUTSON, DUANE, TRAVEL & CONFERENCE \$3.33; L&L PARTS, SUPPLIES & MATERIALS \$1215.75; LAW ENFORCEMENT SYSTEMS, SUPPLIES & MATERIALS \$38.00; LEXISNEXIS, PROFESSIONAL SERV. & FEES \$150.00; LIGHT & SIREN, SUPPLIES & MATERIALS \$3169.25; LINCOLN COUNTY AUDITOR, TRAVEL \$117.36; LINWELD, SUPPLIES & MATERIALS \$66.48; LOWE'S, SUPPLIES & MATERIALS \$49.97; LUKONEN, DOUGLAS D, SUPPLIES & MATERIALS \$20.20; MCCARTY, DONALD, ADULT DEFENSE \$2023.09; MCKEEVER'S VENDING, SUPPLIES & MATERIALS \$485.00; MCLEOD'S PRINT & OFFICE, SUPPLIES & MATERIALS \$197.48; MCI, TELEPHONE \$102.28; MARKS AUTO, PROFESSIONAL SERV. & FEES \$86.30; MARTIN'S INC., SUPPLIES & MATERIALS \$56.00; MASTERCARD, TRAVEL & CONFERENCE \$649.60; MEDTRONIC EM RESPONSE SYS, SUPPLIES & MATERIALS \$231.84; MIDWEST GLASS, REPAIRS AND MAINTENANCE \$103.30; MILLS PROPERTY MANAGEMENT, REPAIRS AND MAINTENANCE \$4265.30; MINNEHAHA CO. JUVENILE, JDC-MINNEHAHA COUNTY \$1560.00; MOBILE ELECTRONIC SERVICE, SUPPLIES & MATERIALS \$2015.00; NACVSO, TRAVEL & CONFERENCE \$30.00; NATL 4-H COUNCIL, 4-H EVENTS & LIT. \$106.60; NELSON, DARREL E., TRAVEL & CONFERENCE \$7.03; NELSON, NANCY J., ADULT DEFENSE \$479.70; NORTHWESTERN PUBLIC SERV, UTILITIES/COURTHOUSE \$203.19; OFFICE SYSTEMS INC, SUPPLIES & MATERIALS \$211.79; PENNINGTON COUNTY JAIL, TRANSPORT PRISONER \$121.35; PLASTIC SURGERY ASSOC SF, COURT CASE EXPENSE \$31.78; PRAIRIE GRAPHICS, CITIZEN CORP. \$224.00; PROVAL INTERNATIONAL USER, TRAVEL & CONFERENCE \$830.00; QUALIFIED PRESORT, MV NOTICES/TAX NOTICES \$630.80; QWEST, DATABASE SERVICE-US WEST \$200.10; RAZOR'S EDGE LAWN CARE, REPAIRS AND MAINTENANCE \$810.00; RADIO SHACK, SUPPLIES & MATERIALS \$69.95; RAINBOW CAR WASH, REPAIRS AND MAINTENANCE \$14.69; RAMSDELL'S FERTILIZER, SUPPLIES & MATERIALS \$7537.50; REVENUE, S.D. DEP'T., PROFESSIONAL SERV. & FEES \$1200.00; RIBSTEIN, RICK, ADULT DEFENSE \$1566.44; ROBBINS, JEFF, TRAVEL & CONFERENCE \$19.98; ROCHEL, ROBERT, TRAVEL & CONFERENCE \$12.21; ROWE, JOE, 4-H EVENTS & LIT. \$292.92; SAATHOFF, LAYNE, TRAVEL & CONFERENCE \$17.02; SANTEMA, DEANNA, TRAVEL & CONFERENCE \$195.10; G4S JUSTICE SERVICES, INC, TRAVEL & CONFERENCE/GRANT \$338.22; SIOUX FALLS TWO WAY RADIO, REPAIR & MAINT. \$743.00; SIOUX VALLEY ENERGY, UTILITIES \$46.00; SMITH, JODY O., ADULT DEFENSE \$553.80; SOFTWARE SERVICES INC., DATA PROCESSING/SOFTWARE \$942.50; SPECIAL DAYS COMMITTEE, PUBLIC RELATIONS \$250.00; STEELE, RODNEY, ADULT DEFENSE \$26.00; STOUT, JESSICA, CITIZEN CORP. \$144.00; STURDEVANT'S AUTO, SUPPLIES & MATERIALS \$448.82; SWIFTEL CENTER, MULTI-PLEX UPKEEP \$2500.00; UNITED STATES POSTAL SERV, POSTAGE REIMBURSEMENT FRO \$500.00; VANDENBERG LAW

FIRM, ADULT DEFENSE \$429.00; VERIZON WIRELESS, UTILITIES \$198.94; VOLUNTEERS OF AMERICA, VOL OF AMERICA (POST) \$990.00; WAGNER REAL ESTATE, INSPECTION FEES \$1200.00; WALMART COMMUNITY, SUPPLIES & MATERIALS \$103.51; WEST GROUP, SUPPLIES & MATERIALS \$2088.00; WIECZOREK, TERRY, ADULT DEFENSE \$316.66; WOLDT, BRADLEY, PROFESSIONAL SERV. & FEES \$1200.00; XEROX CORP, REPAIRS AND MAINTENANCE \$73.89; YANKTON COUNTY SHERIFF, TRAVEL \$16.50; YANKTON COUNTY TREASURER, PROFESSIONAL SERV. & FEES \$118.05; STEVENSON, ERIN, JURY & WITNESS \$20.00; BORTNEM, HEATHER, JURY & WITNESS \$20.00; SAPP, RICHARD, JURY & WITNESS \$32.16; VIRCHOW, KELLY, JURY & WITNESS \$34.08; DREWES, TASHA, JURY & WITNESS \$20.00; ULRICH, ZACHARY, JURY & WITNESS \$20.00; KNAPP, SHAWN, JURY & WITNESS \$20.00; WAGNER, MATT, JURY & WITNESS \$20.00; DELGADO, NELIA, JURY & WITNESS \$32.80; SWEEN, MEGAN, JURY & WITNESS \$30.88; MOGLER, BRIAN, JURY & WITNESS \$20.00; EDMONDS, CHRISTOPHER, JURY & WITNESS \$20.00; ENGEN, CHRIS, JURY & WITNESS \$20.00; BERGUM, GERALD, JURY & WITNESS \$20.00; L.P. SEWER, AMOUNT HELD FOR L.P. SEWE \$1012.20; LAKE POINSETT, L.P. WATER PROJECT DIST. \$2415.79; LAKE HENDRICKS SANIT., AM'T HELD FOR LK. HENDRIC \$1252.06; BRKGS-HAMLIN SIOUX WATER, AMOUNT HELD FOR BIG SIOUX \$6726.36; UPPER DEER, AMOUNT HELD FOR UPPER DEE \$532.42.

Weed & Pest Supervisor, Gary Egeberg updated the board on weed spraying progress throughout the county.

Brookings County Extension Educator, Laurie Tangen reported on the upcoming Brookings County Achievement Days events.

Community Health Nurse, Linda Penrod presented the board with the Division of Health and Medical Services quarterly report.

Zoning & Drainage Director, Robert Hill and the Brookings County Software Committee recommended to the board that Brookings County pursue a relationship with Tyler Technologies for the purchase of a new county-wide software program. In addition, the committee would also like to respectfully recommend the board consider funding a budget of \$300,000 to cover the software/hardware purchases, conversion of existing data, onsite training and installation for the 2008 budget year.

Zoning Drainage Director, Robert Hill will travel to Toronto to attend a PUC meeting on July 31, 2007 and the Renewable Energy conference in Minneapolis, MN on November 27, 2007. Mr. Hill also updated the board on the upcoming U.S. Census Bureau data collection project.

Emergency Management Director, Todd Struwe updated the board on the Incident Management Team meeting held in Watertown, SD, Emergency Response Material for Brookings City, a Pandemic Flu meeting, National Incident Management System information and the status of fires in the Black Hills, SD.

Director of Equalization, Joyce Dragseth updated the board on the progress of the City-wide review of properties, a district meeting, the proposed changes in valuing Ag land and wind towers.

Highway Superintendent, Ted Eggebraaten updated the board on the status of overlay and patching work on county roads, a meeting regarding electrical lines from Minnesota, and the plans of the Sanitary Sewer District.

Deputy Auditor, Krista Spence presented the board with the Auditor's Report.

Be it noted, Register of Deeds' statement of fees collected during the month of June 2007 was filed in the County Auditor's Office in the amount of \$31,517.50.

Be it noted the Auditor's Account with the Treasurer for June 2007 was presented to the board.

Be it noted, the Highway transfers for the month of December 2006, \$9,154.05 was transferred for the expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

REGULAR BUSINESS

Motion by Santema, seconded by Negstad, to approve a request for funding in the amount of \$500.00 for the 2007 Festival of Lights. Roll Call Vote: Negstad "Aye," Santema "Aye," Falken "Aye," Larson "Aye," Klavetter "Aye." Motion carried.

Richard Brake, of Lake Poinsett, presented a petition to the board on behalf of the cabin owners on First Avenue, located near the Arlington Beach Resort bar requesting approval of a driveway directly south of the bar. Highway Superintendent, Ted Eggebraaten discussed drainage and slope issues. No action was taken.

Motion by Falken, seconded by Negstad to approve and authorize Chairperson Klavetter to sign Agreement #07-20, An Application made by Qwest to occupy County Road 1 Right of Way. Roll Call Vote: Santema "Aye," Falken "Aye," Larson "Aye," Negstad "Aye," Klavetter "Aye." Motion Carried.

First Reading of Ordinance #07-01, An Ordinance establishing overweight vehicle permits for county roads in Brookings County was held.

Motion by Santema, seconded by Falken to approve and authorize Chairperson Klavetter to award the emergency replacement of Brookings County Bridge Project BRF 6323(02), PCN 01AM to low bidder, Nolz Dragline and Construction Inc of Sioux Falls, SD. Roll Call Vote: Falken "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye." Motion Carried.

Motion by Larson, seconded by Falken to approve and authorize Chairperson Klavetter to sign a Memorandum of Understanding between Brookings County and Suzette Burckhard, SDSU Civil and Environmental Engineering Department. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye," Klavetter "Aye." Motion Carried.

Commission Assistant/Human Resources Director Stephanie Vogel met with the board to discuss personnel matters, correspondence received.

Motion by Falken seconded by Santema to approve a Request to Fill Vancancy for a Heavy Equipment Operator. Roll Call Vote: Negstad "Aye," Santema "Aye," Falken "Aye," Larson "Nay," Klavetter "Aye." Motion Carried.

Be it noted, the Board approved the following Personnel Action Notices: Routine Step Increase: Kristin Trana \$16.71; Joyce Caugherty \$13.51; Linda Gross \$13.45; New Hire: PT Correctional Officer \$12.93 Mike Aman. Change of Termination Date: Kristin Witchey and Retirement: Curt Sterud.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Negstad reported on an ICAP conference call.

Commissioner Larson had no report.

Commissioner Falken reported on the Census meeting with Zoning Director Robert Hill.

Commissioner Santema reported on the ECMH meeting, and the NACO National Convention.

Commissioner Klavetter had no report.

Be it noted, the board members met for Budget Hearings on July 24 & 25, 2007.

ADJOURNMENT

There being no further business, Chairperson Klavetter declared the meeting adjourned until 8:30am Tuesday, July 31, 2007.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Krista Spence
Deputy Auditor
Brookings County Auditor's Office